

National Association of Fisheries & Angling Consultatives

Constitution as adopted by the Annual General Meeting 26 February 2005

1. TITLE

The Name of the Organisation shall be the **NATIONAL ASSOCIATION OF FISHERIES & ANGLING CONSULTATIVES**, hereinafter called "NAFAC".

2. AIM

The Aim of NAFAC shall be to promote the interests of fisheries and angling throughout England and Wales.

3. OBJECTIVES

The Objectives of NAFAC shall be:

- a. to represent fisheries and angling consultative organisations, hereinafter called "Consultatives", in England and Wales.
- b. to promote effective representation of fisheries and angling interests
- c. to provide support for Consultatives
- d. to promote consultatives to appropriate organisations and individuals
- e. to promote liaison with other organisations and interests
- f. to represent the interests of anglers through local consultatives.

4. MEMBERSHIP

4.1 Membership of the NAFAC shall consist of three classes:

- a. Consultative Membership, open to Consultatives in England and Wales
- b. Associate Membership, open to angling and other organisations with an interest in fisheries or angling
- c. Personal Membership, open to individual riparian owners, fishery managers, anglers and others with an interest in fisheries and angling.

4.2 NAFAC may decline to invite renewal of an existing membership or an application for new membership from any Consultative, Associate or Individual and upon request will give reason for doing so.

4.3 Subscriptions shall be payable annually on all classes of membership.

5. MANAGEMENT

5.1 NAFAC affairs shall be supervised and controlled by a National Council.

5.2 The National Council shall consist of:

- a. two representatives from each of the regions of England and Wales corresponding to the regions of the Environment Agency where there are Consultatives in membership of NAFAC
- b. the Executive Chairman
- c. Officers appointed by the National Council

5.3 The National Council shall have powers to

- a. appoint an Executive Chairman, Secretary and a Treasurer at the first Council meeting following the AGM
- b. appoint such other officers as may from time to time be deemed necessary
- c. co-opt suitable persons to fill any offices if necessary
- d. engage or dismiss any servant
- e. determine remuneration and honoraria if and when required
- f. appoint any sub-committee as may be necessary.
- g. determine the level of subscription payable for each class of membership.

5.4 The Executive Chairman shall be responsible for overseeing the day to day operation, administration, development and finance of NAFAC.

5.5 The Executive Chairman and any other officer shall be appointed for a minimum of one year.

5.6 The Executive Chairman and any other officer may be reappointed.

5.7 The representatives from each region shall be elected annually by Consultatives Members of that region before each NAFAC Annual General Meeting. The election of such a representative member to the office of Executive Chairman shall be deemed to have caused a vacancy for that region and they shall elect a further representative.

5.8 The Executive Chairman shall cease to represent any specific region.

- 5.9 In the absence of a regional representative at a National Council meeting a deputy may attend.
- 5.10 No individual may represent more than one region
- 5.11 The National Council shall
- a. meet as necessary subject to a minimum of two meetings a year
 - b. appoint representatives to outside organisations as it considers necessary.
- 5.12 No business may be conducted at any National Council meeting unless there is a quorum present and that to constitute a quorum at least 50% of the total eligible members must be present.

6. GENERAL MEETINGS

- 6.1 An Annual General Meeting shall be held within three months of the end of the financial year.
- 6.2 A Special General Meeting shall be convened at the signed request of two thirds of the members of the National Council or not less than one fifth of Consultative Members.
- 6.3 Any requisition for a Special General Meeting shall specify the object of the meeting.
- 6.4 The business of a Special General Meeting shall be confined to that specified in the request for the meeting.
- 6.5 At least twenty one days notice of venue, date, time and object of a meeting shall be given to members.
- 6.6 Each Consultative Member may be represented by up to two delegates and shall have two votes.
- 6.7 Associate and Personal Members shall have one vote.
- 6.8 Representatives from one quarter of Consultative Members shall constitute a quorum, except for Special General Meetings when representatives from one third of Consultative Members shall be required for a quorum.
- 6.9 Business brought forward at a General Meeting shall be determined by a simple majority of votes cast except for changes to the Constitution or motions tabled at a Special General Meeting when a majority of two thirds of votes cast shall be required.
- 6.10 The business of the Annual General Meeting shall be:
- a. to approve the minutes of the previous Annual General Meeting or any Special Meeting and deal with any matters arising therefrom
 - b. to receive a Report from the Executive Chairman and National Council
 - c. to receive the Treasurer's Report, Balance Sheet and Statement of Accounts
 - d. to receive the Auditor's Report
 - e. to note membership of the National Council for the following year
 - f. to appoint an accredited Auditor
 - g. to receive notices of motion
 - h. to transact any other business at the Executive Chairman's discretion as shall be deemed competent.
- 6.11 General Meetings shall be subject to General Meeting Standing Orders.
- 6.12 Motions, proposals, or changes to the constitution
- a. At least 56 days notice will be given to Members of any motion, any proposal or any change to the constitution to be considered at a General Meeting
 - b. Except for those put forward by the National Council any motion, any proposal, or any change to the constitution for consideration at a General Meeting must be proposed and seconded in writing and accompanied by a supporting statement and received by the Executive Chairman at least 62 days before the Meeting
 - c. Any motion, any proposal, or any change to the constitution put forward by the National Council for consideration at a General Meeting will be deemed to have been properly proposed and seconded
 - d. No amendment to any motion, any proposal, or any change to the constitution for consideration at a General Meeting will be accepted unless proposed and seconded in writing and accompanied by a supporting statement and received by the Executive Chairman at least 28 days before the Meeting
 - e. Proposals or amendments to proposals for changes to subscriptions and other fees for consideration at a General Meeting must be accompanied by a supporting financial statement
 - f. At least 14 days notice will be given to Members of amendments to any motion, any proposal or any change to constitution to be considered at a General Meeting.
 - g. Any motion, any proposal, for any change to the constitution, subscriptions or other fees are acceptable only from Consultative members and / or the National Council.

7. FINANCE

- 7.1 The financial year shall end on 31st December.
- 7.2 The funds of NAFAC shall be kept in one or more bank or building society accounts in the name of NAFAC, and shall be used solely in the direct furtherance of the Objectives of NAFAC.
- 7.3 Subscriptions payable for all classes of membership shall become due on 1st January each year.

- 7.4 New Consultative or Associate members joining after 30th. September shall be deemed to have paid their subscriptions for the following year.
- 7.5 Should NAFAC be dissolved for any reason any funds to the credit of NAFAC after discharge of all liabilities shall be passed to such organisations that further all or any of the objects of NAFAC as shall be determined by a Special General Meeting convened for this purpose.
- 7.6 The assets of NAFAC shall be vested in the National Council as Trustees for the members. Neither the Council nor any officer or member shall at any time incur or permit to be incurred any liability which exceeds the total assets of NAFAC at that time. Assets, for the purpose of this Rule are defined as being the balance standing to the credit of the NAFAC bank account plus the cash in hand less the known payment liabilities. Officers and Trustees shall be liable only to the extent of the assets vested in them in trust for the benefit of NAFAC and not further or otherwise.
- 7.7 NAFAC shall at all times maintain appropriate and effective Civil Liability insurance indemnifying the Officers and others acting on behalf of NAFAC in respect of claims made against NAFAC arising out of the conduct of its business.

8. DISPUTES NOT COVERED BY RULE

Any dispute arising not covered by rule shall be referred to the National Council for a decision. Such decision shall be considered binding pending ratification at the next General Meeting.

9. INTERPRETATION OF CONSULTATIVE

For the purposes of this Constitution a "Consultative" shall be deemed to be a body established for the purpose of representing angling and fisheries organisations and individuals with an interest in the fisheries and angling of specific geographical areas.

GENERAL MEETING STANDING ORDERS

1. The Chair shall be taken at the time and place stated on the notice convening the meeting.
2. The meeting shall proceed to business provided that, within fifteen minutes of the advertised time for commencement, a quorum is present.
3. If a quorum is not present the Chairman shall adjourn the meeting.
4. The business on the agenda shall take precedence and no additional business shall be considered except by permission of the Chairman.
5. No motion shall be discussed until it has been seconded.
6. No member shall move or second more than one amendment on any motion.
7. Movers of notices of motion or resolutions shall be allowed to speak for up to five minutes and subsequent speakers for up to three minutes.
8. Whenever an amendment is made upon an original motion, no second amendment shall be taken into consideration until the first amendment is disposed of.
9. If a first amendment is carried it shall replace the original motion whereupon any further amendments may be moved and disposed of in succession.
10. If a first amendment is negated, then a second may be moved; but only one amendment shall be discussed at any time.
11. The mover of an original motion or amended proposition which becomes an original motion, shall have the right to reply and his / her reply shall close the discussion. No other representative shall speak more than once on the same question unless permission is given for the purpose of explanation or the attention of the Chair be called to a point of order.
12. Members may adjourn a meeting by resolution but no business shall be considered at a resumed meeting except that which was left undone at the adjourned meeting.
13. These standing orders may be suspended at any meeting when two thirds of the Consultative members present vote for their suspension.
14. Points of order shall be decided by the Chairman and his ruling shall be final.